



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

WASHINGTON, D.C. 20460

February 26, 2021

OFFICE OF THE
CHIEF FINANCIAL OFFICER

Nick Allen
9005 North Laurel Rd
Unit L
Laurel, MD 20723

Re: Freedom of Information Act Request No. EPA-2021-002248

Dear Mr. Allen

This letter concerns the above-referenced FOIA request EPA-2021-002248, received by the U.S. Environmental Protection Agency on January 27, 2021, in which you requested information on OCFO OB Budget Formulation System Test Plan and OCFO OTS E-Recovery Communication Plan.

The Agency has concluded its search for responsive records to your request and is providing the requested records in partial. Enclosed is the OCFO OB Budget Formulation System Test Plan. No records were found responsive to the request for the OCFO OTS E-Recovery Communication Plan.

The cost to process your request was \$0.00.

This letter concludes our response to your request. You may appeal this determination by email at hq.foia@epa.gov, or by mail to the EPA's National FOIA Office, U.S. EPA, 1200 Pennsylvania Avenue, N.W. (2310A), Washington, DC 20460 or through FOIAonline if you are an account holder. If you are submitting your appeal by hand delivery, courier service, or overnight delivery, you must address your correspondence to 1200 Pennsylvania Avenue, N.W., WJC-N Building, Room 7309C, Washington, DC 20460. Your appeal must be in writing, and it must be received no later than 90 calendar days from the date of this letter. The Agency will not consider appeals received after the 90-calendar-day limit. Appeals received after 5:00 p.m. EST will be considered received the next business day. The appeal letter should include the FOIA tracking number listed above. For quickest possible handling, the subject line of your email, the appeal letter, and its envelope, if applicable, should be marked "Freedom of Information Act Appeal."

If you need any further assistance or would like to discuss any aspect of your request, you may seek assistance from EPA's FOIA Public Liaison at hq.foia@epa.gov or call (202) 566-1667. You may also seek assistance from the Office of Government Information Services (OGIS).

You may contact OGIS in any of the following ways: by mail, Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001; email: ogis@nara.gov; telephone: (202) 741-5770 or (877) 684-6448; or fax: (202) 741-5769. For all media inquiries, please contact press@epa.gov.

If you have any questions or concerns about this response, please contact me at williams.maria@epa.gov.

Sincerely,

Maria Williams, Director
Office of Budget
U.S. EPA, OCFO/OB (2732A)
1200 Pennsylvania Avenue, NW
Washington, DC 20460
(202) 564-3021 (VOICE)
(202) 564-1836 (FAX)

cc: Chandra Kennedy, OCFO FOIA Officer
Ingrid Tonic, OCFO FOIA Officer